

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

ARMED FORCES COMMUNITY COVENANT SIGNATORIES PANEL

At: Committee Room 3, Civic Centre, Swansea

On: Wednesday, 23 September 2015

Time: 2.00 pm

AGENDA

- 1 To Receive any Apologies for Absence.
- 2 To receive Disclosures of Personal & Prejudicial Interests from Members.
- 3 **Minutes.** 1 - 5
To agree as a correct record the Minutes of the Armed Forces Community Covenant Signatories Panel meeting held on 24 June 2015.
- 4 **Verbal Update on Armed Forces Covenant Funding. (Spencer Martin)**
- 5 **Presentation on Triptych - An Introduction to the Work of the Group. (Judith Roberts)**
- 6 **Updates by Panel Members. (Verbal)**
- 7 **Next Meeting - 2 pm on 23 December 2015.**



Patrick Arran
Head of Legal, Democratic Services & Procurement
16 September 2015

Contact: Democratic Services - 01792 636923

ARMED FORCES COMMUNITY COVENANT SIGNATORIES PANEL

SIGNATORY	CONTACT	TELEPHONE	EMAIL/ ADDRESS
City & County of Swansea	Councillor June Burtonshaw, AFCC Champion	01792-636923	City & County of Swansea Civic Centre, Oystermouth Road, Swansea SA1 3SN June.burtonshaw@swansea.gov.uk
Lord Lieutenant	Byron Lewis HM Lord Lieutenant of West Glamorgan	01792-652962	HM Lord Lieutenant of West Glamorgan Bryn Newydd House, 1 Derwen Fawr Road Sketty, Swansea SA2 8AA Byron.lewis@btinternet.com
Army	Captain Phil Carter	02920781245	Welsh Transport Regiment (RLC)V Maindy Barracks, Cardiff welshcpt-rhq-adjt@mod.uk
Army	Captain Chris Evans	01792 401528	157 (Welsh) Regt RLC 233 (West Glamorgan) Transport Squadron The Royal Logistic Corps (Volunteers) Army Reserve Centre, The Grange Swansea SA3 5AD 157RLC-223-PSAO@mod.uk
RAF	Air Commodore Adrian Williams OBE ADC MA BA FCILT RAF	01874- 613889	Commander 160 (Wales) Brigade, The Barracks Brecon LD3 7EA
SSAFA	David Singletary (Chairman)	01792- 653432	SSAFA Office, Alamein Road, Landore SA1 2HP West.Glamorgan@ssafa.org.uk
Probation Service	Wayne Driscoll	01792-479318	Wales Probation Trust West Glamorgan House 12 Orchard Street Swansea SA1 5AD
Prison Service	Lauren Watson Governor	01792-485330	HMP Swansea, 200 Oystermouth Road, Swansea, SA1 3SR Lauren.Watson@hmps.gsi.gov.uk
South Wales Police	Chief Inspector Tony McAlinden	01639-634313	South Wales Police, Neath Police Station, Gnoll Park Road, Neath, SA11 3BW Tony.mcAlinden@south-wales.pnn.police.co.uk Diana.Price@south-wales.pnn.police.co.uk
Swansea Bay Regional Equality Council (SBREC)	Taha Idris Chief Executive	01792-457035 07738320375	Swansea Bay Regional Equality Council 3 rd Floor Grove House, Grove Place, Swansea SA1 5DF taha.idris@sbrec.org.uk
Welsh Air Ambulance	Mark Stevens Fundraising Manager	0845-8584999	Wales Air Ambulance, Ty Elusen, Bay Studios Business Park, Fabian Way, Swansea SA1 8QJ markstevens@walesairambulance.com
Ospreys Rugby	Andrew Hoare COO	01792-616503	Ospreys Rugby, Liberty Stadium, Landore Swansea SA1 2FA PA: Helen.lewis@ospreysrugby.com
Change Step	Steve Stokoe	01639633630 07969658593	Change Step Peer Mentor 15 Victoria Gardens Neath SA11 3AY stephenstokoe@wcada.org
Job Centre Plus	Erin Tyler Partnership Manager Swansea	01554-874342	Department for Work and Pensions 58 Stepney Street Llanelli SA15 3TN erin.tyler@dwp.gsi.gov.uk
ABMU (NHS)	Jan Worthing Locality Director	01792-601850	ABMU Health Board, Swansea Locality, 12 th Floor, Oldway Centre, 36 Orchard Street Swansea

			Jan.worthing@wales.nhs.uk PA: Claire.joseph@wales.nhs.uk
Mid and West Wales Fire and Rescue Service	Mr Chris Davies Chief Fire Officer	01792-705051	Mid and West Wales Fire and Rescue Service Service HQ, Lime Grove Avenue, Carmarthen SA31 1SP
SCVS	Carol Green Director	01792-544001	Swansea Council for Voluntary Service (SCVS) Voluntary Action Centre, 7 Walter Road, Swansea SA1 5NF Carol_green@scvs.org.uk
Royal British Legion – Swansea Branch	Squadron Leader Phil. C. Flower MBE DL RAFVR(T)	02032-072450 07500 764080 07814177193	City of Swansea Branch Royal British Legion c/o 1, Maes-Y-Coed, Kingsbridge, Gorseinon Swansea. SA4 6RN pflower@britishlegion.org.uk pcfmb.215@ntlworld.com
University of Wales Trinity St David	Medwin Hughes Vice Chancellor	01792-481216	University of Wales Trinity St David, Mount Pleasant, Swansea SA1 6ED medwin.hughes@sm.uwtsd.ac.uk PA: joyce.wills@sm.uwtsd.ac.uk
Gower Colleges Swansea	Mark Jones Principal & Chief Executive	01792-284059	Gower College Swansea, Tycnoch Road, Swansea SA2 9EB mark.jones@gowercollegeswansea.ac.uk
Swansea University	Peter Neville	01792-295391	Swansea University, Emma Phipps, Hendrefoilan, Swansea SA2 7NB p.l.neville@swansea.ac.uk ;
Remploy Swansea	Sophie O'Kelly	0300-456-8032 07786976291	Remploy Employment Services, Alexandra House, 1 Alexandra Road, Swansea. SA1 5ED sophie.okelly@remploy.co.uk
Citizen Advice Bureau	Margaret Lane (Trustee Board Member) on behalf of Jackie Preston, Chief Executive	01792-544479	Citizen Advice Bureau, Llys Glas, Pleasant Street, Swansea. SA1 5DS jackie.preston@swanseaacab.org.uk
Age Cymru Swansea Bay	Mary Pitson Chief Executive Officer	01792- 641164	Age Cymru Swansea Bay Ty Davies Tawe Business Village Phoenix Way Enterprise Park Swansea SA7 9LA enquiries@agecymruswanseabay.org.uk
Veterans NHS Wales	Victoria Williams		Victoria.Williams4@wales.nhs.uk
SSAFA/Change Step	Sandy Shaw		nptdivsec.ssafa@yahoo.co.uk
Adrian Rakey	British Training Board		Adrian@britishtrainingboard.org.uk Adrian@aarticts.com
Spencer Martin	Voluntary Sector Relationship Coordinator		

CITY AND COUNTY OF SWANSEA

MINUTES OF THE ARMED FORCES COMMUNITY COVENANT SIGNATORIES PANEL

HELD AT COMMITTEE ROOM 3, CIVIC CENTRE, SWANSEA ON
WEDNESDAY, 24 JUNE 2015 AT 2.00 PM

PRESENT:

Councillor(s)

J E Burtonshaw

Representing Organisations:

Councillor A C S Colburn	-	Mumbles and South Gower Royal British Legion
Mr B C Bagley	-	Deputy Lord Lieutenant
Ms Glenys Benford Lewis	-	CRUSE
Captain Chris M Evans	-	157 (Welsh) Reg (RLC) V
Lt Cdr Steve Fry	-	HMS Cambria RNR
Mr Spencer Lewis	-	Watch Manager, Mid and West Wales Fire and Rescue
Chief Inspector Tony McAlinden	-	South Wales Police
Mr Rick Owen	-	HMP Swansea
Mr Antony Rabey	-	Director AARTIC Training Services
Mr Adrian Rabey	-	Director British Training Board
Ms Sue Richards	-	CRUSE
Mr Sandy Shaw	-	SSAFA
Mr Steve Stokoe	-	Change Step
Mr Clive Thomas	-	Probation

Officers:

Mr John Birmingham	-	CCoS Events
Mr Spencer Martin	-	Voluntary Sector Relationship Co-ordinator
Mrs Samantha Woon	-	Democratic Services Officer

1 TO ELECT A CHAIR FOR THE 2015-2016 MUNICIPAL YEAR.

RESOLVED that Councillor J E Burtonshaw be elected Chair for the 2015-2016 Municipal Year.

2 TO ELECT A VICE CHAIR FOR THE 2015-2016 MUNICIPAL YEAR.

RESOLVED that Captain Chris Evans be elected Vice Chair for the 2015-2016 Municipal Year.

3 **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from R Ciborowski, W Driscoll, C Green, T Idris, N Jones, M Pitson and D Singletary.

4 **DISCLOSURES OF PERSONAL & PREJUDICIAL INTERESTS.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, no interests were declared.

5 **MINUTES.**

RESOLVED that the Minutes of the Meeting of the Panel held on 11 March, 2015, be agreed as a correct record.

6 **PRESENTATION - CRUSE BEREAVEMENT CARE.**

Sue Richards assisted by Glenys Benford-Lewis CRUSE Bereavement Care played an excerpt from a DVD on 'Death in Service' which is used as part of training for organisations supporting military families.

The importance of the training was discussed as it provided a mechanism for identifying people in the area who require support. It was noted that the training is offered to GP's, Youth Workers and other appropriate professionals. CRUSE seeks to work in partnership and signpost individuals to other organisations.

A discussion ensued regarding future funding and it was noted that the training had ceased due to lack of funding.

The Chair thanked colleagues from CRUSE for their presentation.

7 **UPDATES BY PANEL MEMBERS. (VERBAL)**

The Voluntary Sector Relationship Co-ordinator provided an update on the Ministry of Defence (MOD) Grant Programme. He detailed the aims and objectives and the themes that may be appropriate for grant applications and urged colleagues to start working up potential projects for consideration. He also distributed an outline plan for the Wales National Airshow to be held on 11th and 12th of July 2015.

Captain C Evans detailed the importance of working in partnership with the local health board and other local authorities to create a co-ordinated approach in order to avoid duplication.

A discussion ensued regarding the Armed Forces Day to be held on Saturday, 27 June in Castle Square. Captain C Evans detailed the programme for the day.

Councillor A C S Colburn, Mumbles and South Gower Royal British Legion, expressed disappointment regarding the organisation of Armed Forces Day in 2014 and agreed to feedback concerns to colleagues prior to the event on 27 June, 2015.

Captain C Evans referred to the Armed Forces Champion Meeting which had involved all 22 local authorities. Local authorities had been in similar positions in so far as having their grant applications refused and it was proposed that joint workshops be convened to improve the chances of getting bids.

Captain C Evans referred to a forthcoming recruitment day on 10-12 September, 2015.

In response to a question by the Chair, Captain C Evans stated that he would revisit the Armed Forces Community Covenant Day in the next 5 weeks.

Chief Inspector Tony McAlinden, South Wales Police, updated colleagues in respect of a Police initiative 'Keep Safe Cymru' which sought to identify and register veterans with mental health issues.

A discussion ensued regarding the difficulties faced by veterans adapting to civilian life following a career in the armed forces and the need to develop comprehensive Police records in order for a more empathetic approach from Officers.

John Birmingham detailed arrangements for the Festival of Remembrance in November, 2015.

Spencer Lewis, Watch Manager, Mid and West Wales Fire and Rescue referred to the preparations in respect of the forthcoming Air Show.

Adrian Rabey, British Training Board, provided details of the Board which had been founded and developed by ex-service personnel to provide a Skills Translator Service for members of the UK Armed Forces and Veterans, allowing them to translate Military Qualifications into Civilian recognised qualifications. This was achieved without the need to attend further full training courses to repeat learning already achieved. He detailed the process, working model, commercial status of the organisation and the work with other organisations.

Captain Chris Evans suggested that colleagues from the British Training Board contact John Simmonds who could assist in reaching ex service personnel.

Clive Thomas, Probation, referred to an initiative called 'Through the Gates' which would allow veterans to access a special point of contact within probation service.

Clive Thomas, Probation, outlined a Sailing Venture referred to in the last meeting. The Clients on the voyage and the volunteers unanimously felt overall the project was very successful. The intention was to submit a bid to Challenge Wales with youths and families which offers 98% grants for Welsh under 25's.

Steve Stokoe, Change Step, referred to an initiative being run in Park Prison, Bridgend where the Endeavour Wing was earmarked for veterans and first timers. Depending on the success of the initiative there maybe opportunities for such developments in Swansea Prison.

Steve Stokoe, Change Step, referred to volunteer work at Llys Nini which was beneficial to both ex-servicemen and the organisation.

Sandy Shaw, SSAFA, expressed interested in Police 'Keep Safe Cymru' Scheme. She stated that SSAFA were working closely with Swansea Prison with regard to PTSD and SSAFFA would be supporting the bid to extend the pilot project.

Rick Owen, HMP Swansea, referred to the NOMSS mentoring scheme which was a pilot involving prison mentors. It was noted that HMP would continue to work with ex-forces groups.

Captain C Evans requested that Rick Owen provide percentages of ex forces prisoners currently in Swansea Prison.

Sue Richards, CRUSE referred to a Fun Day which would take place on 8 August, 2015 for bereaved families.

AGREED that:

- a. the Voluntary Sector Relationship Co-ordinator circulate details of the MOD Grant Programme to colleagues when more information was available;
- b. A debrief of the Armed Forces Day on 27 June, 2015 would be placed on the agenda for discussion at the next meeting;
- c. the Voluntary Sector Relationship Co-ordinator circulate details of the Armed Forces Champion Meeting; and
- d. Rick Owen provide details of percentages of ex-forces prisoners currently in Swansea Prison.

8 NEXT MEETING - 2 P.M. ON 23 SEPTEMBER 2015.

The Chair referred to the date of the next meeting and urged colleagues to forward any suggestions for grants to Spencer Martin.

Captain C Evans enquired whether any third sector organisations were engaged in supporting veterans and stated that he would welcome everyone if not signed up to the Covenant.

The meeting ended at 3.20 pm

CHAIR